



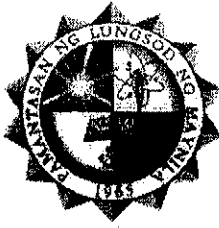
Republic of the Philippines
PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila



2016 ANNUAL PROCUREMENT PLAN

PAMANTASAN NG LUNGSOD NG MAYNILA

(University of the City of Manila)
Intramuros, Manila



Board of Regents
Office of the Secretary
88-00-88

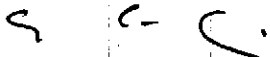
Special Meeting
Board of Regents

President Ramon Magsaysay
Entrepreneurial Center

29 January 2016

Board Resolution No. 3933

"Be it **RESOLVED**, as it is hereby **RESOLVED**,
to approve the Annual Procurement Plan of the
University for Calendar Year 2016."


BENJAMIN E. DIOKNO
Chairman

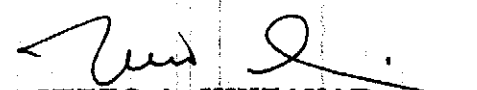

MA. LEONORA V. DE JESUS
Vice-Chairman


ESTRELLITA P. BAUTISTA
Member


BIENVENIDO E. LAGUESMA
Member



WILFREDO E. CABRAL
Ex-Officio Member

Attested/Certified by:


VITTO A. KINTANAR
University and Board Secretary

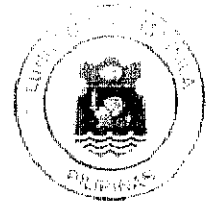
Copy Furnished:

Board of Regents
Office of the University President
Office of the Executive Vice President
Office of the Vice-President for Finance and Management
Budget Office
File

APPROVED FINAL
29 JAN 2016




Republika ng Pilipinas
PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
General Luna Bldg., corner Mualla Street
Intramuros, Manila, Philippines



PLM – BIDS AND AWARDS COMMITTEE (PLM-BAC)

Resolution No. 2016-01-01

**RECOMMENDING THE APPROVAL OF THE ANNUAL
PROCUREMENT PLAN OF THE PAMANTASAN NG LUNGSOD NG
MAYNILA FOR CALENDAR YEAR 2016**

WHEREAS, Section 7.2 of the Revised Implementing Rules and Regulations (RIRR) of Republic Act (R.A.) No. 9184, otherwise known as the Government Procurement Reform Act, requires that all procurement be undertaken in accordance with the approved Annual Procurement Plan (APP) of the Procuring Entity.

WHEREAS, in compliance with Section 7.3.2 of the RIRR, the Budget Office (BO) of the Pamantasan ng Lungsod ng Maynila (PLM) requested all End-User Units (EUUs) to submit their respective Project Procurement Management Plans (PPMPs), including their Programs, Activities, and Projects (PAPs) for Calendar Year 2016. Upon submission of various PPMPs, the BPO furnished the Secretariat of Pamantasan ng Lungsod ng Maynila – Bids and Awards Committee (PLM-BAC) a copy of the reviewed PPMPs.

WHEREAS, the PLM-BAC Secretariat consolidated the said PPMPs into the proposed APP for CY 2016. Each item to be procured in the APP has its Approved Budget for the Contract (ABC) as confirmed by the Budget Office. The PLM-BAC reviewed the proposed APP and recommended the method of procurement for each project. The total proposed budget for the 2016 APP is **TWO HUNDRED SEVENTY FOUR MILLION FORTY ONE THOUSAND SEVEN HUNDRED SIXTY-SEVEN PESOS (PhP274,041,767.00)**

WHEREAS, given the volume of the items to be procured, the PLM BAC further recommends to authorize the Procurement Section to conduct Shopping and Small Value Procurement as provided in Section 2(c) of Appendix 18 – Guidelines for Shopping and Small Value Procurement issued through Government Procurement Policy Board (GPPB) Resolution 09-2009.

APPROVED FINAL VERSION
29 July 2016

RESOLUTION

WHEREFORE, the Members of the PLM - Bids and Awards Committee resolved to *RECOMMEND* to the Board of Regents as the Head of the Procuring Entity to approve the following:

1. The Annual Procurement Plan of the *Pamantasan ng Lungsod ng Maynila* for Calendar Year 2016 in the total amount of **TWO HUNDRED SEVENTY FOUR MILLION FORTY ONE THOUSAND SEVEN HUNDRED SIXTY-SEVEN PESOS (PhP274,041,767.00)**;
2. The delegation of authority to the Procurement Section to conduct Shopping and Small Value Procurement as provided in the Guidelines;
3. Submission of the 2016 APP to GPPB; and
4. Posting of the said 2016 APP in PLM official website.

Done on 7th day of January 2016, *Pamantasan ng Lungsod ng Maynila*, Manila City, Philippines.



PROF. RENATO T. OLIVEROS, Ph.D.
Chairperson



Mr. MANUEL I. INSERTO
Vice Chairperson



Atty. RUFINO V. ABUDA
Member



Dr. GILMORE G. SOLIDUM
Member

Mr. ANGELES C. RAMOS
Member

Recommending Approval:



MA. LEONORA V. DE JESUS, Ph.D.
University President

APPROVED FINAL VERSION
29 JAN 2016

PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
 Intramuros, Manila

ANNUAL PROCUREMENT PLAN FOR CY 2016

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Total	Estimated Budget (Php)			Remarks (brief description of Program/Project)	
				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC			PS	MOOE	CO		
PUBLIC BIDDING																						
<i>Infrastructure Projects</i>																						
1	Construction of Wet Laboratory	PMO: PFMO CS	Public Bidding	■	■												Income	16,500,000.00			16,500,000.00	For the use of students to do experiments and other laboratory exercises
2	Structural Rehabilitation and Retrofitting including Repainting of Gusaling Atienza (GA)	PFMO (formerly PDSPO)	Public Bidding	■	■												Income	21,340,000.00			21,340,000.00	To ensure structural strength of GA
3	Renovation of Gymnasium	PMO: PFMO UFGO	Public Bidding	■	■												Income	10,000,000.00			10,000,000.00	To upgrade the facilities of University Gymnasium
4	Various Renovation Projects of CM	PMO: PFMO CM	Public Bidding	■	■												MEDF	21,500,000.00			10,000,000.00 9,000,000.00 2,500,000.00	Renovation of CM Audio Visual Room Renovation of Central Laboratory Renovation of Micro/Para & Histology Lab
5	Landscaping and Beautification of PLM Grounds	PLM	Public Bidding							■	■						Approved Realigned Subsidy	1,000,000.00			1,000,000.00	To promote environmental stewardship and create healthier natural area
Sub-Total																		70,340,000.00			70,340,000.00	
<i>Goods and Services</i>																						
6	Supply, Delivery and Installation of Ventilation Various Equipment	PFMO (formerly PDSPO)	Public Bidding	■	■												Approved Realigned Subsidy	10,417,500.00			1,100,000.00 9,317,500.00	Oscillating Fan Airconditioning Units (Inverter)
7	Various Technical and Scientific Equipment	CET	Public Bidding							■	■						Income	7,190,000.00			7,190,000.00	

29 JAN *[Signature]*

PAMANTASAN NG LUNGSOD NG MAYNILA
 (University of the City of Manila)
 Intramuros, Manila

ANNUAL PROCUREMENT PLAN FOR CY 2016

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)		
				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC		Total	PS	MOOE		CO	
8	Various Furniture and Fixtures including Cabinets, Shelves and Lockers	PMO:GSO-PSS CPT, CBM & CS CM COCP CL GSO-PSS, CET, CHASS, CPT, LAW CTR, CS, OUR, UL, GSO-PS, ACCTG., UCRES, OPRES, OULC, CoEd, PCAC, GSO, PFMO	Public Bidding															4,184,432.00				CBM- for Mock-up Hotel, Travel Counter & Kitchen Lab. (Php316,500.00); CS- for Psycho. Lab (Php7,500.00) 624,000.00 12,000.00 12,000.00 11,760.00 2,026,450.00 1,498,222.00 Locker, Cabinet, Shelves, Rack, Chair, Table, Bulletin Board, Table Tennis Table, Mobile Whiteboard and Blinds
9	Various IT Equipment and Software	PMO:ICTO CM CBM, CHASS, CoEd, CET & CAF CM IAO, UL, BUDGET, OUSEC, ICTO, OUR, OVPA	Public Bidding															9,030,200.00				Desktop Computer, Printer, Scanner & Switch Port, Laptop, Software [Photo Editing Software, Tekla Structure (license), Midas Gen Structure Software (licensed), Matlab Software (licensed), Anti-Virus Software, Travel Reservation System (licensed), Accounting Information System, Simulated Animal Experiment (Software Program), Statistical Software (SPSS & EP Info.), Library Software Package, Plagiarism Detector Software & X-Mind Professional, etc.

29 JAN 2016 *[Signature]*

PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila

ANNUAL PROCUREMENT PLAN FOR CY 2016

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)				Remarks (brief description of Program/Project)
				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC		Total	PS	MOOE	CO	
10	Disaster Response and Rescue Equipment (Office Use)	PFMO (formerly PDSPO)	Public Bidding													Approved Realigned Subsidy Income	12,100,000.00			5,000,000.00 7,100,000.00	- Supply and Installation of Automatic Sprinkler System (P 5,000,000.00) - Fire Alarm System (P 2,600,000.00) - Supply and Installation of Wet Sandpipe System (P 3,100,000.00) - Firepump and Control and Other Related Piping Fire Protection (P1,400,000.00) (Carried-Forward from 2015 Projects)
11	Various Medical, Dental and Laboratory Equipment	CS & CPT CM UHS	Public Bidding													Income MEDF Income	6,580,600.00			2,687,500.00 3,745,000.00 148,100.00	Laboratory Equipment for CS (P 2,287,500.00) Medical/Laboratory Equipment for CPT (P 400,000.00) Medical/Laboratory Equipment for CM (P 3,745,000.00) Medical/Dental Equipment for UHS (P 148,100.00)
12	Supply and Installation of Elevator including Construction	PFMO (formerly PDSPO)	Public Bidding													Income	3,300,000.00			3,300,000.00	Service elevator for students, personnel and faculty members; Mix Procurement (Goods and Infrastructure)
13	Uniforms for Male and Female Officials and Employees	OVPA/ Uniform Committee	Public Bidding													Subsidy from Manila City Hall	6,306,000.00	6,306,000.00			Uniforms for Male and Female Officials and Employees (per DBM Budget Circular No. 2012-1)
14	Various Drugs and Medicines	UHS	Public Bidding													Subsidy from Manila City Hall	625,775.00		625,775.00		Drugs and Medicines
15	Laboratory Supplies	CS CM	Public Bidding													Subsidy from Manila City Hall MEDF	2,009,709.45		822,337.45 1,187,372.00		Annual Bidding (Semi-Annual Delivery based on the Stock Position for CS Laboratory Supplies) Chemicals and Reagents and Small Gadgets
16	Installation of two rooms with bathrooms at 5th floor, OMMC	PMO: PFMO CM	Public Bidding													MEDF	1,000,000.00		1,000,000.00		

29 JAN 2016 *[Signature]*

PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila

ANNUAL PROCUREMENT PLAN FOR CY 2016

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)				Remarks (brief description of Program/Project)	
				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC		Total	PS	MOOE	CO		
17	Classroom Chairs	PFMO (formerly PDSPO)	Public Bidding														Subsidy from Manila City Hall	1,550,400.00		1,550,400.00		Classroom Chairs with Writing Tablets
18	Water Proofing of GL Building	PFMO (formerly PDSPO)	Public Bidding														Subsidy from Manila City Hall	1,700,000.00		1,700,000.00		Water Proofing of Gusaling Lacson Roof Deck
19	Digitization Services	PMO:ICTO HRDO, AO, OUSEC and OUR	Public Bidding														Subsidy from Manila City Hall	2,000,000.00		2,000,000.00		To digitally preserve records and maintain it over a long period of time
20	Construction Management Services for the Structural Rehabilitation and Retrofitting including Repainting of Gusaling Atienza (GA) project	PFMO (formerly PDSPO)	Public Bidding														Subsidy from Manila City Hall	1,000,000.00		1,000,000.00		To eliminate and prevent unnecessary cost and enhance the quality of the project
Sub-Total																	68,994,616.45	6,306,000.00	9,885,884.45	52,802,732.00		
Total																	139,334,616.45	6,306,000.00	9,885,884.45	123,142,732.00		
ALTERNATIVE METHOD OF PROCUREMENT																						
Goods and Services																						
Small Value Procurement																						
1	Asset Inventory System	GSO-PSS	Small Value Procurement														Income	247,500.00			247,500.00	Asset Inventory System; Software SQL SvrStdCore 2014 ALNG MVL 2 Lic Core Lic or Latest Edition; Software SAP Crystal Reports 2013 with Paper Lic or Latest Edition; External Hard Drive
2	Recorders	IAO, GSO-PS, LAW CTR, and OSEC COCP CM	Small Value Procurement														Approved Realigned Subsidy CoDevFund MEDF	42,000.00			24,000.00 4,000.00 14,000.00	IC Recorder, Digital Recorder and Voice Recorder
3	Refrigerators	CBM	Small Value Procurement														CoDevFund	60,000.00			50,000.00 10,000.00	Refrigerator Mini Fridge
4	Duplicator Machine with Paper Collator	CM	Small Value Procurement														MEDF	170,000.00			170,000.00	Duplicator Machine
5	Paper Shredder	GSO-PS CM	Small Value Procurement														Approved Realigned MEDF	2,540.00			1,270.00 1,270.00	Paper Shredder

29 JAN 2016 *[Signature]*

PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila

ANNUAL PROCUREMENT PLAN FOR CY 2016

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Total	Estimated Budget (Php)			Remarks (brief description of Program/Project)	
				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC			PS	MOOE	CO		
6	Communication Equipment	USO	Small Value Procurement														Income	7,000.00			7,000.00	Megaphone
7	Various Sports Equipment	PCAC	Small Value Procurement														Income	500,000.00			500,000.00	
8	Various Sports Equipment for PT Clinic	CPT	Small Value Procurement														Income	280,000.00			280,000.00	Leg Press Machine and Stationary Bike
9	Various Equipment for Institute of Tourism	CBM	Small Value Procurement														CoDevFund	252,000.00			252,000.00	Weighing Scale, 4-Burner Range, Oven and Mixer, Sink, Lavatory & Exhaust Fan
10	Various Musical Instrument	PCAC	Small Value Procurement														Income	186,000.00			186,000.00	Guitar and Ukelele
11	Various Machinery and Equipment	PFMO (formerly PDSPPO) and OUR	Small Value Procurement														Income	49,884.88			49,884.88	Submeter and Ladder
12	Supply, Delivery, Installation, Commissioning and Testing of CCTV Camera	USO	Small Value Procurement														Income	500,000.00			500,000.00	Internal
13	LED TV	All Colleges LAW CTR	Small Value														MEDF Approved Realigned Subsidy	462,000.00			396,000.00 33,000.00 33,000.00	LED TV 50"
14	Condenser Microphone and Audio Mixer	OVPPA	Small Value Procurement														Approved Realigned Subsidy	100,000.00			80,000.00 20,000.00	Condenser Microphone Audio mixer
15	Supply, Delivery and Administration of Influenza Vaccine	UHS	Small Value Procurement														Subsidy from Manila City Hall	357,500.00		357,500.00		with Immunization Card
16	Medical and Dental Supplies	UHS	Small Value Procurement														Subsidy from Manila City Hall	294,343.00		39,147.00 255,196.00		- Medical Supplies - Dental Supplies
17	Laboratory Supplies	CPT	Small Value Procurement														Subsidy from Manila City Hall	176,510.00		176,510.00		Annual Procurement (Quarterly Delivery based on the Stock Position)
18	Other Supplies	PFMO (formerly PDSPPO)	Small Value Procurement														Subsidy from Manila City Hall	1,414,726.00		114,870.00 773,270.00 244,735.00 131,305.00 118,366.00 32,180.00		Aircon Supplies Electrical Supplies Carpentry Supplies Painting & Varnishing Supplies Plumbing Supplies Audio Visual Supplies

29 JAN 2016 *[Signature]*

PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila

ANNUAL PROCUREMENT PLAN FOR CY 2016

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)				Remarks (brief description of Program/Project)
				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC		Total	PS	MOOE	CO	
19	Tools for Maintenance Works	PFMO (formerly PDSPO)	Small Value Procurement													Subsidy from Manila City Hall	87,448.00		87,448.00		
20	Trash Bins	PFMO (formerly PDSPO)	Small Value Procurement													Subsidy from Manila City Hall	340,200.00		239,400.00 100,800.00		Hooded Bin (medium) w/ 3 slots metal frame Mobile Plastic Refuse Bin
21	Whiteboard	PFMO (formerly PDSPO)	Small Value Procurement													Subsidy from Manila City Hall	261,800.00		261,800.00		
22	Sports Supplies	UFGO	Small Value Procurement													Subsidy from Manila City Hall	404,381.20		404,381.20		for University Gymnasium
23	UTP Cable Cat5e	ICTO	Small Value Procurement													Subsidy from Manila City Hall	6,500.00		6,500.00		UTP Cable Cat5e
24	Small Kitchen Gadgets	CBM/HRM	Small Value Procurement													Subsidy from Manila City Hall	320,850.00		320,850.00		
25	Rental of Facilities for Bar Operations	CL	Small Value Procurement													LEDF	100,000.00		100,000.00		
26	Rental of Drinking Fountain/ Station	OVPA	Small Value Procurement													Subsidy from Manila City Hall	170,000.00		170,000.00		Prior to expiration of existing contract (Renewal)
27	Rental of Photocopiers	GSO-PSS	Small Value Procurement													Subsidy from Manila City Hall	460,000.00		460,000.00		Prior to expiration of existing contract (Renewal)
28	Records Storage and Management Services	OVPA	Small Value Procurement													Subsidy from Manila City Hall	120,000.00		120,000.00		
29	Rental of Property and Supplies Section's Warehouse/ Stockroom	GSO-PSS	Small Value Procurement													Subsidy from Manila City Hall	350,000.00		350,000.00		
30	Training	PLM HRDO CM COCP	Small Value Procurement													Subsidy from Manila City Hall MEDF CoDevFund	7,360,000.00		1,560,000.00 1,000,000.00 3,000,000.00 1,500,000.00 300,000.00		Licensure review for 5th year Accountancy students Conference participation for all colleges Provision for the the conduct of and participation to trainings/seminars/ conferences of academic & administrative personnel Provision for CM Provision for COCP
31	Gasoline, Oils & Lubricants	PLM	Small Value Procurement													Subsidy from Manila City Hall	1,300,000.00		1,300,000.00		Provision for University Vehicles
32	Fire Extinguishers (including refill)	PFMO (formerly PDSPO)	Small Value Procurement													Subsidy from Manila City Hall	1,000,000.00		1,000,000.00		Fire Extinguishers and Refill of Fire Extinguishers
33	Projector Lamps & Fabrication of Theralab Materials	CPT	Small Value Procurement													Subsidy from Manila City Hall	172,600.00		172,600.00		Projector Lamps & Fabrication of Theralab Materials

29 JAN 2016 *[Signature]*

PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila

ANNUAL PROCUREMENT PLAN FOR CY 2016

Code (FAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)				Remarks (brief description of Program/Project)	
				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC		Total	PS	MOOE	CO		
34	Advertising	PLM CM	Small Value Procurement														Subsidy from Manila City Hall MEDF	400,000.00		150,000.00 250,000.00		Provision for the official advertisement of the University Advertisement of MCAT results, Physician Licensure Exams
35	Food Provision for Various Official Functions and Meetings	OUSEC OPres BAC Secretariat	Small Value Procurement														Subsidy from Manila City Hall	1,050,000.00		400,000.00 600,000.00 50,000.00		for BOR Meeting for Official Functions of the President for BAC Meeting
36	Consultancy Services	PLM	Small Value Procurement/ Highly Technical Consultant														Subsidy from Manila City Hall	1,600,000.00		1,600,000.00		As the need arises
37	Repairs and Maintenance - Office Equipment	PLM	Small Value Procurement														Subsidy from Manila City Hall	750,000.00		750,000.00		Maintenance of desktop calculators, electronic typewriters, mimeo & xerox machines, airconditioners, etc.
38	Repairs and Maintenance - Furniture & Fixtures	PLM	Small Value Procurement														Subsidy from Manila City Hall	50,000.00		50,000.00		Provision for Repairs and Maintenance of Furniture & Fixtures
39	Repairs and Maintenance - IT Equipment & Software	PLM	Small Value Procurement														Subsidy from Manila City Hall	100,000.00		100,000.00		Provision for Repairs and Maintenance and IT Equipment & Software
40	Repairs and Maintenance - Medical, Dental & Laboratory Equipment	PLM	Small Value Procurement														Subsidy from Manila City Hall	500,000.00		500,000.00		Provision for Repairs and Maintenance of Medical, Dental & Laboratory Equipment
41	Repairs and Maintenance - Communication Equipment	PLM	Small Value Procurement														Subsidy from Manila City Hall	100,000.00		100,000.00		Provision for Repairs and Maintenance of Communication Equipment
42	Repairs and Maintenance - Sports Equipment	PLM	Small Value Procurement														Subsidy from Manila City Hall	50,000.00		50,000.00		Provision for Repairs and Maintenance of Sports Equipment

29 JAN 2016 *[Signature]*

PAMANTASAN NG LUNGSOD NG MAYNILA
 (University of the City of Manila)
 Intramuros, Manila

ANNUAL PROCUREMENT PLAN FOR CY 2016

Code (PAP)	Procurement Program/ Project	PMD/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)				Remarks (brief description of Program/Project)
				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC		Total	PS	MOOE	CO	
43	Repairs and Maintenance - Technical & Scientific Equipment	PLM	Small Value Procurement													Subsidy from Manila City Hall	450,000.00		450,000.00		Provision for Repairs and Maintenance of Technical & Scientific Equipment
44	Repairs and Maintenance - Other Machinery & Equipment	PLM	Small Value Procurement													Subsidy from Manila City Hall	100,000.00		100,000.00		Provision for Repairs and Maintenance of Other Machinery & Equipment
45	Repairs and Maintenance - Motor Vehicles	PLM	Small Value Procurement													Subsidy from Manila City Hall	500,000.00		500,000.00		Provision for Repairs and Maintenance of Motor Vehicles
46	Printing and Binding	PLM	Small Value Procurement													Subsidy from Manila City Hall	3,850,000.00		175,000.00		Printing of student handbook
		OVPA																	800,000.00		Printing of various manual (faculty, research, univ. code & admin manual)
		Grad. Committee																	100,000.00		Printing of tarpaulin for various university activities
		UCRES																	50,000.00		Binding of books, journals, etc.
		PLM																	50,000.00		Printing of car stickers
		OUR																	350,000.00		Graduation related
		CM																	1,800,000.00		UCRES Printing related
		CL																	150,000.00		Investiture Related
																			75,000.00		PLMAT related
																MEDF			200,000.00		Printing & binding of operations manual- CM
																LEDF			100,000.00		Printing of PLM Gazette & Law Journal - CL

29 JAN 2016 *[Signature]*

PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila

ANNUAL PROCUREMENT PLAN FOR CY 2016

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)				Remarks (brief description of Program/Project)	
				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC		Total	PS	MOOE	CO		
Agency-to-Agency																						
47	Provident Fund Management Services	PLM	Agency-to-Agency														Subsidy from Manila City Hall	9,000,000.00	9,000,000.00			Agency-to-Agency Agreement with LBP
48	Insurance	PLM	Agency-to-Agency														Subsidy from City Hall	2,700,000.00		2,700,000.00		Agency-to-Agency Agreement with GSIS - School buildings & its contents - complete coverage (P 1,700,000.00) - University vehicles (P 150,000.00) - DOLI (P 200,000.00) - Student's insurance - Employee's Insurance (P 450,000.00)
49	Janitorial/ Maintenance Supplies	PFMO (formerly PDSPO) UFGO	Agency-to-Agency (PS)/ Shopping (b)														Subsidy from Manila City Hall	847,882.16		619,778.00		Janitorial Supplies
50	Accountable Forms	GSO-PSS	Agency-to-Agency/ Small Value Procurement														Subsidy from Manila City Hall	595,000.00		228,104.16	595,000.00	Maintenance Supplies - Official Receipts (P 145,000.00); Manual (with NPO) and Customized (with APO Production Unit Inc.) - Documentary Stamps (P 450,000.00) (with BIR-LBP DOLE-EO) Note: SVP with Private Suppliers if not available to sort ATA
WETI																						
51	Water	PLM	WETI														Subsidy from Manila City Hall	7,800,000.00			7,800,000.00	Includes water services (Maynilad) and consumption of purified drinking water
52	Electricity	PLM	WETI														Subsidy from Manila City Hall	24,000,000.00			24,000,000.00	P2,000,000 x 12 mos. (with Meralco)
53	Telephone Expenses - Landline	PLM	WETI														Subsidy from Manila City Hall	1,260,000.00			1,260,000.00	P105,000.00 x 12 mos. (with PLDT)
54	Telephone Expenses - Mobile	PLM	WETI														Subsidy from Manila City Hall	300,000.00			300,000.00	Provision of mobile expenses for University Officials
55	Internet	PLM	WETI														Subsidy from Manila City Hall	1,200,000.00			1,200,000.00	Internet Expenses (with Eastern Telecom)

29 JAN 2016 *[Signature]*

PAMANTASAN NG LUNGSOD NG MAYNILA
 (University of the City of Manila)
 Intramuros, Manila

ANNUAL PROCUREMENT PLAN FOR CY 2016

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)				Remarks (brief description of Program/Project)	
				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC		Total	PS	MOOE	CO		
Various Modes of Procurement depending on Nature, Conditions and Amount																						
56	Rental for Graduation Activities	Graduation Committee	Various Modes of Procurement depending on Nature, Conditions and Amount														Subsidy from Manila City Hall	1,500,000.00		1,500,000.00		Rental for Venue and Monoblock, etc.
57	Various Common-Use Office Supplies	GSO-PSS	Various Modes of Procurement depending on Nature, Conditions and Amount														Subsidy from Manila City Hall	6,040,687.62		6,040,687.62		Please refer to APP-CSE for details
58	Subscription	PLM	Various Modes of Procurement depending on Nature, Conditions and Amount														Subsidy from Manila City Hall	8,300,000.00		8,300,000.00		Subscription of journals, ejournals, ebooks, magazines, newspapers, etc. and Follett Destiny Service and Support (Direct Contracting with Electronic Information Solutions, Inc.)
59	Accreditation	PLM	Various Modes of Procurement depending on Nature, Conditions and Amount														Subsidy from Manila City Hall	5,500,000.00		500,000.00		CHED - Certificate of Compliance
		CM																	MEDF		1,000,000.00	
60	Research	PLM	Various Modes of Procurement depending on Nature, Conditions and Amount														Subsidy from Manila City Hall	6,000,000.00		4,000,000.00		ISO 9001:2008 Quality PAASCU Accreditation

29 JAN 2016 *[Signature]*

PAMANTASAN NG LUNGSOD NG MAYNILA
 (University of the City of Manila)
 Intramuros, Manila

ANNUAL PROCUREMENT PLAN FOR CY 2016

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PHP)				Remarks (brief description of Program/Project)
				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC		Total	PS	MOOE	CO	
61	Other Maintenance & Operating Expenses	CWTS DMST CL CM PCACS PCACS OSDS CN PLM UCRES PLM Anniversary Committee OUR OSDS CS OUR OVPA Christmas Party Committee Graduation Committee PLM PLM PLM PLM UCRES	Various Modes of Procurement depending on Nature, Conditions and Amount													CWTS-TF DMST-TF LEDF MEDF Subsidy from Manila City Hall	20,461,050.00		20,461,050.00		May include the following: CWTS related expenses DMST related expenses CL related expenses CM related expenses Choir uniform & cultural related expenses (including musikahan) Sports related expenses OSDS related activities (including food voucher) CN related expenses Waste disposal & management GAD related expenses ARTA related expenses Golden Anniversary related activities Admission test related expenses Psychological testing materials & job fair expenses - OSDS Psychological Testing materials - CS University Council meeting Registration of university vehicles Christmas Party related expenses Graduation related expenses Cash Incentive Awards Affiliation expenses Meralco Deposit Investiture Related Expenses Community Extension Services Program

29 JAN 2016 

PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
 Intramuros, Manila

ANNUAL PROCUREMENT PLAN FOR CY 2016

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)				Remarks (brief description of Program/Project)										
				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC		Total	PS	MOOE	CO											
62	Repairs and Maintenance - Buildings	CM	Various Modes of Procurement depending on Nature, Conditions and Amount													MEDF	9,145,350.00		10,000.00		Audio Visual Room										
		CM														500,000.00													Fire exit at 3rd floor		
		CM														200,000.00														PWD walkways	
		CM														200,000.00														Roof of the pathway of PLM Acad. Bldg.	
		CM														200,000.00														Power laboratory	
		PFMO (formerly PDSPO)														120,000.00															Elevator
		PFMO (formerly PDSPO)														700,000.00															Various Comfort rooms
		PFMO (formerly PDSPO)														315,350.00															Dilapidated PFMO workshop roofing
		PFMO (formerly PDSPO)														1,200,000.00															Minor Fixing of electrical wiring and lighting fixtures of classrooms
		PFMO (formerly PDSPO)														3,000,000.00															Minor repairs of school bldgs. & facilities
		PFMO (formerly PDSPO) CBM														100,000.00															Incubation room
		CHASS														100,000.00															Radio Laboratory
		CHASS														50,000.00															Media Center/Photo Lab
		CHASS														100,000.00															Conversion of Speech Lab to Computer Lab
		CET														50,000.00															Cubicle/workstation for faculty members
CET	100,000.00															Research Laboratory															
CET	100,000.00															Instructional Laboratory															
CET	400,000.00															Computer Laboratory															
CN	150,000.00																Nursing Skills Laboratory														
CN	1,500,000.00																Nursing Research & Information Classroom														
CS	50,000.00																Psychology Laboratory														
				Total													131,705,752.86	9,000,000.00	119,846,827.98	2,858,924.88											

29 JAN 2016 *[Signature]*

PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
 Intramuros, Manila


ANNUAL PROCUREMENT PLAN FOR CY 2016

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)				Remarks (brief description of Program/Project)	
				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC		Total	PS	MOOE	CO		
CONTINGENCIES																						
1	Contingency	PLM	Emergency Purchase/ Shopping a (unforseen contingencies)														Approved Realigned Subsidy	3,001,397.69			500,115.12	for the following accounts: Capital Outlay
																	Subsidy from Manila City Hall			2,501,282.57		Maintaining and Other Operating Expenses
																	Total	3,001,397.69		2,501,282.57	500,115.12	
																	GRAND TOTAL:	274,041,767.00	15,306,000.00	132,233,995.00	126,501,772.00	

Prepared by:

MA. GIANELLI T. TAGUIBAO
Procurement Section Staff

Reviewed by:


ANDY G. MATULA
Acting Chief, GSO-PS

29 JAN 2016 