(University of the City of Manila) Intramuros, Manila

Board of Regents
Office of the Secretary



517th Regular Meeting

Board of Regents

President Ramon Magsaysay Entrepreneurial Center

03 October 2016

Board Resolution No. 4125

"Be it **RESOLVED**, as it is hereby **RESOLVED**, to APPROVE the Proposed Supplemental Annual Procurement Plan (SAPP) No. 16-01* and the request for clearance to submit the report to the Government Procurement Policy Board (GPPB)."

(Annex 5.2 of the 517th Regular Meeting is an integral part of this Resolution)

BENJAMIN I. ESPIRITU

Chairman

MA. LEONORA/V. DE JESUS

Vice-Chairman

RAMON'S. BAGATSING, JR.

Member

ESTRELLITÀ P. BAUTISTA

Member

TERESA AQUINO-ORETA

Member

BIENVENIDO E. LAGUESMA**

Member

WILFREDO E. CABRAL

Ex-Officio Member

Attested/Certified by:

VITTO A. KINTANAR

University and Board Secretary

*Supplemental Annual Procurement Plan attached as integral part of this Resolution

Copy Furnished:

Board of Regents
Office of the University President
Office of the Executive Vice-President
Office of the Vice-President for Administration

Internal Audit Office Budget Office Accounting Office



Republic of the Philippines PAMANTASAN NG LUNGSOD NG MAYNILA



(University of the City of Manila) Intramuros, Manila

PLM - BIDS AND AWARDS COMMITTEE (PLM-BAC)

Resolution No. 2016-22-01

RECOMMENDING THE APPROVAL OF THE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (SAPP) NO. 16-01 OF THE PAMANTASAN NG LUNGSOD NG MAYNILA FOR THE YEAR 2016

WHEREAS, according to Section 7.2 of the Revised Implementing Rules and Regulations (RIRR) of the Republic Act No. (RA) 9184, no procurement shall be undertaken unless it is in accordance with the approved Annual Procurement Plan (APP) of the procuring entity;

WHEREAS, updating of Project Procurement Management Plans (PPMPs) and its consolidation into APP should be done every six (6) months or as often as may be required by the Head of the Procuring Entity (HOPE);

WHEREAS, in order to continuously have an efficient and judicious procurement planning, the Bids and Awards Committee (BAC) through its Secretariat shall consolidate all additional procurement activities into a SAPP and submit to the HOPE for approval.

RESOLUTION

WHEREFORE, the Members of the Bids and Awards Committee (BAC) resolved to **RECOMMEND** to the Head of Procuring Entity the following:

- 1. **APPROVAL** of the SAPP No. 16-01 of the Pamantasan ng Lungsod ng Maynila for the Year 2016;
- 2. **SUBMISSION** of the SAPP No. 16-01 to the Government Procurement Policy Board (GPPB); and
- 3. APPROVAL of posting of the SAPP No. 16-01 in PLM official website.

Resolved this 1st day of September 2016, at Pamantasan ng Lungsod ng Maynila, Manila City, Philippines.

ANNEX 5.2

517 Regular Board Meet

	·		
NNEX 517 Regula	5.2 or Board		
PAGE 6	of 1	DA.	
PAGE 0	OF -	PA	CE

ANGEL

Dr. HEHERSON

Recommending Approval:

Member

DR. MA. LEONORA V. DE JESUS University President

BAC for Goods and Services (including Consulting Services):

Dr. NELSON J. CELIS
Chairperson

Col. ELIAS C. JUSON, Jr. (Ret.)

Vice-Chairperson

Engr. CLYDEILE M. RONDARIS

Member

Atty. JACIN

C. GARCIA, Jr.

(University of the City of Menila)

SUPPLEMENTAL ANNUAL PRCOUREMENT PLAN FOR CY 2016

No		PMO/	Mode of	T			Scl	redule	for Ea	ich Pro	Ocureme	ent Activ					- COLLEGE	_			
1	Program/Project	End-User	Procurement	JAN	FEI	В МА	RΔ	PR M	ΔV 1	LIM	11 17 A 1	HIC ALLIY	ity 	NOV		Source of		Estimated E	Budget (PhP)		Remarks(brief description of Program/Proje
					,	- 101.7		15 192,	41 J	UN .	JUL A	UG SEP	T OCT	NOV	DEC	Funds	Total	PS	MOOE	CO	, centaris/brief description of Program/Proje
1	Uniforms for Male and	OVPA/	Public Bidding	7777	<i>~~~</i>	· w (<u> </u>							. Р	UBLIC	BIDDING					
	Female Employees Officials and Employees	Uniform Committee														Subsidy from Manila City Hall	6,306,000.00	6,306,000.00			Deleted through PLM-BAC Resolution No. 2016-04-07
2	Office Supplies for CY 2016	GSO-PSS	Public Bidding												1	Subsidy from Menila City Hall	1,865,713.27		1,865,713.27		Adopted the Ordering Agreement as provided in Appendix RA 9184 through PLM-BAC Resolution No. 2016-07-02.
3	Supply, Installation Commissioning and	ICTO	Public Bidding				777	1344	11.11	111			+			Subsidy	600,000,00				
	Testing of 50 Mbps Dedicated/Direct Internet Service by First-Level or Tier-1 ISP	•													f	rom Manila City Hall	600,000.00		600,000.00		Changed the Mode of Procurement from WETI to Pi Changed the project title "Internet"; Changed the period co to December 2016
4	Various IT Equipment and Software	ICTO	Public Bidding			XIII	3	7				-	1		-+	MEDF	9,030,200,00			0.000.000.00	
															- 1	Income Approved Realigned	-		ļ	9,030,200,00	Amended the quantity of USB RFID Reader and Writer fron to Eighteen (18) units through PLM-BAC Resolution No. 20*
5	Laboratory Supplies	CS	Public Bldding			1	111	14/12	17/17	22	-	-				Subsidy Subsidy	2,009,709,45				
		CM													fr	om Manila City Hall	2,003,703.43		822,337.45	1	Adopted the Ordering Agreement for the semi-annual Laboratory Supplies of SLS as provided in Appendix 15 of 9184 through PLM-BAC Resolution No. 2015-09-02.
		CIVI	<u> </u>			<u> </u>	777	MIL	7477	773						MEDF		,	1,187,372,00		
6	Additional back-up	ICTO	Small Value	_ 1		T	III	m.	N.	- -		^	LTERN	ATIVE ME			CUREMENT	· · · · · · · · · · · · · · · · · · ·	11:07:012:00	-2	
	server for Computerized Registration System (CRS)		Procurement												[F	Approved Realigned Subsidy	185,187,00			185,187,00	Included in the 2016 APP through PLM-BAC Resolution 01. This project was charged against the contingency fund APP for IT Equipment & Software.
7	Various Drugs & Medicines	UHS	Small Value Procurement										-		fre	Subsidy om Manila	391,053.37		391,053,37	*	Changed the Mode of Procurement from Public Bidding to Procurement through PLM-BAC Resolution No. 2016-0
-8	Preventive	BENO	Non-Parad S				<u> </u>	1111	M	77			·		'	City Hall		}]	- 1	reduction of ABC based on the current market price and stor
ā	Maintenance of Elevator	PFMQ	Negotiated Procurement -													Subsidy on Manila	120,000.00	· -	120,000.00		Included in the 2016 APP through Pt M-BAC Resolution
			Emergency Cases/ Small Value Procurement											42 P		City Hall				['	Q6. NP-Emergency Cases for the Month of January 2016; period: May - December 2016 and for other repairs and intellevator
	Installation of Steel Bars for Emergency	PFMO	Small Value Procurement	Ţ			_	1111	III	4	+	1 1	-+	-		Subsidy	13,695,00		12.00= -		
	Lights		r rocurement												fro	m Manila City Hall	,0,000.00		13,695.00	II.	nctuded in the 2016 APP through PLM-BAC Resolution I 09. This project was charged against the contingency food APP for Other Supplies Expenses

ANNEX 5,2

517

PAGE 7 OF 11 PAGES

(University of the City of Manila) Intramuros, Manila

SUPPLEMENTAL ANNUAL PRCOUREMENT PLAN FOR CY 2016

No.	Procurement	PMO/	Mode of	l			Schedu	ie for E	ach P	rocu	rement	A 41- 14									
	Program/Project	End-User	Procurement	JAN	FEB	MAR	APR	MAY	JUN	1111	AUG	ACTIVITY TOTAL	y 			Source of		Estimated	d Budget (PhP)		D1-4 : -
40			1	<u> </u>							- 406	3EP1	UCT	ИΟΛ	DEC	Funds	Total	PS	MODE	ÇO	Remarks(brief description of Program/Proj
10	Upgrading of PLDT's Telephone Services	ICTO	Direct Contracting					(III	1111	MILL					Subsidy	798,517,76				
	into IP-based Private	1	under WETI		ł		ĺĺ	- 8	(III)	HH	XIII		1			from Manila	190,511.76		798,517.76		Included in the 2016 APP through PLM-BAC Resolution
	Automatic Branch	}	Guidelines	ĺ	ļ	[,	l f	- 13	11113	1111	XIII		į (City Hall	ļ		1 1		[0]. This project was charged against the provision in the
	Exchange System of	J			1				IIII.	IIII	HH]			_	i]		Telephone Expenses - Landline.
	the Philippine Long					1 .			HH						1						
11	Distance Company Food and	2016 Faculty	Agency		ļ	<u> </u>		(1,7)			XIIII										
	Accommodation for	Development	-to-		!				: 1		1					Subsidy	522,160,74				
	the 2016 Faculty	Seminar	Agency								1			ĺ		from Manile	OEE,100.14		522,160.74		Changed the Mode of Procurement from Small Value
	Dev≢iopment Seminar	Committee			i I		'	11111					()		ĺ	City Hall			1 1		[Agency-to-Agency with Development Academy of
		١.				!!!	8	1111	İ						- 1	ĺ	Í		1 1		Inrough PLM-BAC Resolution No. 2016-08-03 steep in
			}						J							1	}				proves that their proposal is the most cost-efficient
ĺ]		Ī	i	i	' f	4	m	i		1 1		' l			J			ĺ		advantageous to the University. This project was charged provision in the 2016 APP for the conduct of and participal
12	Office Supplies for CY	GSO-PSS	Small Value					7777							_		1		1		/ seminars / conferences of academic and administrative p
	2016		Procurement			i	ļ	- 1	4		XIIIX		1			Subsidy	54,891,15		54,891.16		<u></u>
				ſ	İ	ĺ		- }	- 13	M	IIIIX	illi	- 1	-	[1	rom Manila	1		34,031.16		Changed the Mode of Procurement of the remaining ite
13	Printing of Letterhead,	OPres	Small Value								XIIIX	11113	ļ	J	- 1	City Hall	1		1		Bidding to Small Value Procurement through PLM-BAC 2016-17-03 due to failure of bidding.
	Letter Envelope.	OFFES	Procurement	- }		IIIIX	11111	Ì						_		Subsidy	127,904,00		<u> </u>		2010-17-03 dde to failure of bidding.
	Memo Pad and Calling	ł	riocarement			IIIIX		ļ	- 1]	İ	- 1	1	f	rom Manilai	127,904.00		127,904.00		included in the 2016 APP through the contingency prov
	Card for Official	J		- 1	4		m		ł			- 1		ļ		City Haff	ĺ		ĺ		Supplies Expenses.
ľ	Communications		ľ		3	IIIX	11113	- 1		i	1 1		ĺ		- 1	ľ	1		1		
4	200 pieces Legal-Size	GSO-PSS				7111X			i			ł	ļ	- 1		1			1 1		
	Folder urgently	650-855	Agency -to-		- 1	m	,							-	-+	Subsidy	630.00				1
	needed by various	ſ	Agency	-	3	11111				ļ		ı	- 1		Į _{fr}	om Manile	030.001		630.00		Included in the 2016 APP through the contingency provis
	offices			Į.		11113	.	į.		.		- 1	-	.	- 1	City Hall			1		Supplies Expenses.
5 1	Urgently needed inks	GSO-PSS	Agency		1		/2	<u> </u>		-									!		<u> </u>
ļ	ł		-to-	ļ	ł	[- 80	///		ĺ	1	İ		i	,	Subsidy	2,511.60		2,511.60		Included in the COAS ADD II
ļ		1	Agency			i	<i>[]</i>		- 1	-	- 1	- 1	1			om Manila City Hall			*		Included in the 2016 APP through the contingency provis Supplies Expenses.
5 5	Supplies needed for	PFMO	Small Value					777	٠,							City naii					Topping Expenses,
	osting of evacuation		Procurement		ļ	- 1	į į		\mathcal{W}	- 1	- 1			丁	\neg	Subsidy	8,415,00		5 44 5 5 5		
	lans on classroms	ĺ				- 1	ļ		111		ľ		- 1			om Manila	-,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	ļ	8,415.00		Included in the 2016 APP through the contingency provis
	nd offices								(1)	Ì	- 1		1			City Hall		Ì		J	Supplies Expenses.
	Supplies for first aid kit		Small Value			W/	1	7		Ť		_		\dashv	- 	Subsidy					
	ehicles used as the	ĺ	Procurement			(1))			- [ſ.		ſ	- 1		om Manila	1.594.04		1,594.04		Included in the 2016 APP through the contingency provision
	cholars' Shuttle	ĺ					- 1		1:	ĺ].	f	- 1	- }		City Hali			1	- 1	Vehical Office Laboratory Stinoline Evangeer (DED4 200 70
ļs	ervice for the safety		ł				- 1		- [-	J	1,					· · · · · ·		İ	1	Į.	Supplies Expenses (PhP228.25).
	nd security of the	1		-				ĺ	1		1		_ ^ = `	1	ı	,	J	1		- 1	•
	rudeots				🕅	(11)	ł		- [- 1	- 1				- 1	ļ	1		1	1	

ANNEX 5.2

517 Proper Board Meeting:

PAGE 8 OF 11 PAGES

(University of the City of Manila) Intramuros, Manila

SUPPLEMENTAL ANNUAL PROOUREMENT PLAN FOR CY 2016

No.		PMO/	Mode of	1		:	Schedu	le for	Each F	rocur	ement	Activity	,		• • • • • • • • • • • • • • • • • • • •	Source of		Estimated	Budget (PhP)		Remarks(brief description of Program/Project)
	Program/Project	End-User	Procurement	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ост	NOV	DEC	Funds	Total	PS	MOOE	CO	
18	Supply of labor and materials for the transfer of CCTV Camera from Executive Bidg, to Students Main Entrance at Muralla Gate	บรด	Small Value Procurement										i			Subsidy from Manila City Hall	39,715.54		39,715.54		Included in the 2016 APP through the contingency provision for Other Supplies Expenses.
19	Fire Extinguishers to be installed at the vehicles used as the Scholars' Shuttle Service for the safety and security of the students	OVPA	Small Value Procurement													Subsidy from Manila City Hall	5,995.00		5,995.00		Included in the 2016 APP through the contingency provision for Other Supplies Expenses.
20	Accessories for the Installation of Base Radio	USO	Small Value Procurement									٠				Subsidy from Manila City Hall	10,675.14		10,675.14		Included In the 2016 APP through the contingency provision for Other Supplies Expenses.
21	Basic Repair Tool Kit and Early Warning Device to be installed at the vehicles used as the Scholars' Shuttle Service for the safety and security of the students	OVPA	Small Value Procurement													Subsidy from Manila City Hall	8,613.00		8.613.00		Included in the 2016 APP through the contingency provision for Other Supplies Expenses.
22	Materials for the Fabrication of Bulletin Board at OUR, GK	PFMO	Small Value Procurement													Subsidy from Manila City Hall	6,294.92		6,294.92		Included in the 2016 APP through the conlingency provision for Other Supplies Expenses.
23	Application of tint on the windows of the counseling cubicles as a compliance to CHED-RQAT Requirements	PFMO	Small Value Procurement													Subsidy from Manila City Hall	1,881.00		1,881.00	,	Included in the 2016 APP through the contingency provision for Other Supplies Expenses.
24	Materials for the Additional Perimeter Fence between University Gymnasium and Executive Building	PFMO	Small Value Procurement										, ;	257 gw 1	,	Subsidy from Manila City Hall	18,040.00	aman kan ang kalam Mangalan mada pinjahan	18,040.00		Included in the 2016 APP through the contingency provision for Other Supplies Expenses.
25	Materials for the Fabrication of Cubby Holes Cabinet	CPT	Small Value Procurement													Subsidy from Manila City Hall	6,818.00		6,818.00		included in the 2016 APP through the contingency provision for Other Supplies Expenses.

ANNEX 5.2

517 Regular Board Meeting

(University of the City of Manila) Intramuros, Manila

SUPPLEMENTAL ANNUAL PROOUREMENT PLAN FOR CY 2016

No.	Procurement	PMO/	Mode of	<u> </u>			Schedu	ıle for	Each F	rocur	ement	Activity	,			Source of			d Budget (PhP)		Remarks(brief description of Program/Project)
	Program/Project	End-User	Procurement	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	ост	NOV	DEC	Funds	Total	PS	MOCE	co	
26	Materials for the Fabrication of Hanging Cabinet	UCRES	Small Value Procurement					* 0.10								Subsidy from Manila City Hall	32,433.00		32,433.00		Included in the 2016 APP through the contingency provision for Other Supplies Expenses.
27	Groceries for Oral Revalida 2016	CPT	Small Value Procurement													Subsidy from Manila City Hall	1,790.00		1,790.00		Included in the 2016 APP through the contingency provision for Other Maintenance and Operating Expenses.
28	Food for Oral Revalida 2016	CPT	Small Value Procurement									3				Subsidy from Manila City Hall	21,750.00		21,750.00		Included in the 2016 APP through the contingency provision for Othe Maintenance and Operating Expenses.
29	Provision of food for MMDA Personne! who will perform de- clogging of sewer systems at PLM Camous	PFMO	Smail Value Procurement													Subsidy from Maniła City Hall	1,400.00		1,400.00		Included in the 2016 APP through the contingency provision for Othe Maintenance and Operating Expenses.
30	Food to be served during the Comprehensive Exams-Case Analysis on April 17, 2016	COCP	Small Value Procurement		, , , ,											Subsidy from Manila City Hall	1,990.00		1,990.00		Included in the 2016 APP through the contingency provision for Othe Maintenance and Operating Expenses.
31	Food for Panel Members during the GSM Case Oral	COCP	Small Value Procurement													Subsidy from Manila City Hall	4,200.00		4,200.00		Included in the 2016 APP through the contingency provision for Othe Maintenance and Operating Expenses.
32	Defense Food provision for ten (10) Electricians/ Personnel from City Enginneer's Office and ten (10) Personnel from Meralco during the Replacement of Circuit Breaker at Gusaling Atienza	PFMO	Small Value Procurement						-				:			Subsidy from Manifa City Hali	4,800.00		4,800.00		included in the 2016 APP through the contingency provision for Othe Maintenance and Operating Expenses.
33	Food for Manila Fire District Personnel who will conduct Orientation and 1st	PFMO	Small Value Procurement		1			2277								Subsidy from Manila City Hail	2,475.00	-	2,475.00	•	Included in the 2016 APP through the contingency provision for Other Maintenance and Operating Expenses.
34	Earthquake & Fire Drill Materials for the Protective Cover of 29	PFMO	Small Value Procurement						1,777				.1. i	- 134	٠.	Subsidy from Manila City Hail	171,148.20		171,148.20		included in the 2016 APP through the contingency provision for Othe Supplies Expenses.
35	units 50" LED TV Rep. & MaintMedical, Dental & Laboratory	PLM	Small Value Procurement													Subsidy from Manlia City Hall	300,000.00		300,000.00		Reduced the amount from PhP500,000.00 to PhP300,000.00 at Transferred a total amount of PhP200,000.00 to the Repairs at Maintenance-Motor Vehicles.
36	Equipment Repairs and Maintenance-Motor Vehicles	PLM	Small Value Procurement													Subsidy from Manila City Hall	700,000.00	·	700,000.00		Increased the amount from PhP500,000.00 to PhP700,000.00 to cat additional necessary requests which will be charged to this account. To additional amount of PhP200,000.00 was taken from the budget Repairs and Maintenance-Medical, Dental & Laboratory Equipment.

ANNEX 5.2

517 Recular Board Meeting

10 or 11 pages

(University of the City of Manila) Intramuros, Manila

SUPPLEMENTAL ANNUAL PROOUREMENT PLAN FOR CY 2016

. [No.	Procurement	PMO/	Mode of		Schedule for Each Procurement Activity Source of Estimated Budget (PhP) JAN FEB MAR APR MAY JUN JUL AUG SEPT OCT NOV DEC Funds Total PS MODE CO														Remarks(brief description of Program/Project)		
		Program/Project	End-User	Procurement	JAN	FEB	MAR	APR					SEP"	r oct	, NOA	DEC	Funds	Total	PS	MOOE	co	
	35	Materials for the Repainting of Container Van	PFMO	Small Value Procurement													Subsidy from Manila City Hall	8,566.80		8,566.80		Included in the 2016 APP through the contingency provision for Other Supplies Expenses.
	36	Contingency	PLM	Emergency Purchase/ Shopping a (unforseen contingencies)/ Small Value Procurement													Approved Realigned Subsidy Subsidy from Manila City Hall	2,321,442.25		2,006,514.13	314,928.12	Included SVP as one of the method of Procurement for the future projects which will be charged against the contingency of the following accounts: Capital Outlay Maintenance and Other Operating Expenses

Prepared by:

Favorably Indorsed by:

MA. GIANELLIT. TAGUIBAO
Procurement Section Staff

Atty. ELMO R. CORTEZ

Head, BAC Secretariate
Acting Chief, GSO-PS

Recommend for approval by

Dr. NELSON J. CELIS Chairperson, BAC/ Executive Vice President Col. ELIAS C. JUSON Member Dr. HEHERSON, II. ANGEL

Atty. JACINTO GARCIA, Jr.

Engr. CLYDE/LE M. RONDARIS

Approved by:

Dr. MA. LEONORA M. DE JESUS University President

ANNINX 5.2

and Meeting

PAGE 11 OF 11 PAGES