



Republic of the Philippines  
**PAMANTASAN NG LUNGSOD NG MAYNILA**  
(University of the City of Manila)  
Intramuros, Manila

**PLM - BIDS and AWARDS COMMITTEE (PLM-BAC)**

**INVITATION TO BID**

The Pamantasan ng Lungsod ng Maynila, through its Bids and Awards Committee (BAC), invites suppliers/ manufacturers/distributors/contractors to bid for the hereunder project:

Name of Project : **Purchase of One (1) Unit Multifunction Copier for CM**  
Location : PLM, Intramuros, Manila  
ABC : **PhP95,000.00**

Prospective bidders should have experience in undertaking a similar project within the last 3 years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulation (IRR).

The complete schedule of activities is listed, as follows:

| <b>Activities</b>                | <b>Schedule</b>                     |
|----------------------------------|-------------------------------------|
| 1. Issuance of Bid Documents     | December 12, 2012 – January 4, 2013 |
| 2. Pre-bid Conference            | December 18, 2012                   |
| 3. Opening of Bids               | January 4, 2013                     |
| 4. Bid Evaluation                | January 11, 2013                    |
| 5. Post-Qualification and Awards | January 18, 2013                    |
| 6. Notice of Award               |                                     |

Bid Documents will be available at the PLM-BAC Secretariat Office (Tel. No. 528-4592) to prospective bidders upon payment of a non-refundable amount of **PhP500.00** at the Pamantasan ng Lungsod ng Maynila Cashier.

PLM reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

The Pamantasan ng Lungsod ng Maynila assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:

**ANGELITA G. SOLIS**  
Chairman