



PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila
REQUEST FOR PROPOSAL

Date: _____
RFP No.: _____

Name of the Company: _____
Address: _____
Business Permit No.: _____
TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the back portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____.

Open quotations may be submitted, manually or through facsimile or email at the address and contact number indicated below.

CHRISTOPHER E. BANDOJO
Supply Officer IV, Buyer Section

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item	Qty.	Unit	ITEM DESCRIPTION	ABC	IMPLEMENTATION BY QUARTER				OFFER					
									Price (Inclusive of Tax)			Compliance with Technical Specifications (please check)		Remarks
					1st	2nd	3rd	4th	QTY	Unit Price	Total Price	Yes	No	
			Carpentry Supplies for 2016											
1	5	kilos	CWN¾"	500.00	5									
2	4	kilos	CWN 1"	264.00	4									
3	5	kilos	CWN 1½"	275.00	5									
4	6	kilos	CWN 2"	356.40	3	3								
5	6	kilos	CWN 2½"	356.40	3	3								
6	20	kilos	CWN 3"	1,144.00	5	5	5	5						
7	4	kilos	Finishing Nail 1"	264.00	2		2							
8	4	kilos	Finishing Nail 1½"	264.00	2		2							
9	4	kilos	Finishing Nail 2"	250.80	2			2						
10	4	kilos	Finishing Nail 1½"	250.00	2			2						
11	4	kilos	Finishing Nail 3"	255.20	2			2						
12	4	kilos	Concrete Nail 2"	308.00	2			2						
13	5	kilos	Concrete Nail 3"	385.00	3			2						
14	4	kilos	Concrete Nail 4"	308.00	2			2						
15	10	can	Epoxy A & B ½ ltr	2,500.00	5		5							
16	15	pieces	Hacsaw Blade, sandflex 30.5cm	544.50	5	5	5							
17	4	gallons	Contact Adhesive, rugby glue	2,112.00	2	2								
18	20	kilogram	Stickwell Glue	3,000.00	10	5	5							
19	5	meters	Sand Paper #100 (yellow)	990.00	5									
20	20	meters	Sand Paper #120 (yellow)	3,300.00	5	5	5	5						

21	14	boxes	Shoe Tacks 3/4"	739.20	7	7							
22	10	pieces	Triangular File #4	990.00	5		5						
23	20	can	Sealant, Vulcaseal, 300ml/can	3,784.00	5	5	5	5					
24	5	gross	Wood Screw No.8 x 1/4" FN	110.00	5								
25	5	gross	Wood Screw No. 16 x 1" FN	302.50	5								
26	13	kilos	G.I. Wire No. 18	843.70	6	4	3						
27	20	pieces	Metal Drill Bit 1/4" high Speed, (Denmark)	946.00	5	5	5	5					
28	23	pieces	Metal Drill Bit 3/16" high speed, (German)	1,239.70	6	6	6	5					
29	34	pieces	Metal Drill Bit 1/4" high speed, (German)	1,945.90	10	10	10	4					
30	7	boxes	#6 Tox w/ metal screw, 100pc/box	423.50	7								
31	5	boxes	#8 Tox w/ metal screw, 100pc/box	385.00	5								
32	20	pieces	#6 Concrete Drill Bit (England made)	660.00	5	5	5	5					
33	20	pieces	#8 Concrete Drill Bit (England made)	990.00	5	5	5	5					
34	20	pieces	Concrete Drill Bit 1/4", Germany	924.00	5	5	5	5					
35	20	pieces	Concrete Drill Bit 3/16", Germany	550.00	5	5	5	5					
36	50	pieces	3/4" thick Plywood	63,525.00	15	15	15	5					
37	40	pieces	1/4" thick Plywood	16,720.00	15	15	10						
38	40	pieces	2" x 2" x 12 S4S KD	11,396.00	15	15	10						
39	40	pieces	2" x 3" 12 S4S KD	17,556.00	15	15	10						
40	10	pieces	1/2" thick Plywood	6,500.00	5	5							
41	30	pieces	1" x 1" x 12 S4S KD	2,310.00	15	15							
42	35	pieces	1" x 2" x 12 S4S KD	5,005.00	15	15	5						
43	25	gross	Bolt w/nut 1/4" x 3"	7,200.00	15	10							
44	100	pieces	Door Knob, heavy duty	23,320.00	25	25	25	25					
			Total Amount, PHP	112,706.60									
			Terms of Payment:										
			Delivery Period:										

***Delivery Terms: Quarterly Delivery based on Stock Position.**

This is to certify that I personally conducted the canvass and that the data herein are true and correct.

LORENZO S. DE VERA
Canvasser

ayment Terms: _____
elivery Period: _____

(Signature over Printed Name)

Landline: _____
Mobile No.: _____
E-Mail: _____

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.

Gen. Luna, corMurallaSts., Intramuros, Manila
Telefax No. 5284592*procurement @plm.edu.ph

4. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subject to deduction of applicable Government Tax. PLM is a Government Institution, as such it is mandated to withhold taxes and issue the corresponding BIR certification (BIR Form #2306, 2307). Computations and rates are as follows:

a. For VAT Registered

(PHP10,000.00 and below)

	FINAL VAT	EWT	TOTAL
GOODS	5%	0%	5%
SERVICES	5%	0%	5%

(Above PHP10,000.00)

	FINAL VAT	EWT	TOTAL
GOODS	5%	1%	6%
SERVICES	5%	2%	7%

b. For NON-VAT Registered

(PHP10,000.00 and below)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	0%	3%
SERVICES	3%	0%	3%

(Above PHP10,000.00)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	1%	4%
SERVICES	3%	2%	5%

5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of the Contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they signed or initiated by you or any of your duly authorized representative/s.
8. The item/s shall be delivered within _____ working days from the receipt of the approved Purchase Order (PO).
9. PLM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to the one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. PLM shall rescind the contract once the cumulated amount of liquidated damages reached ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.