



PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila

REQUEST FOR PROPOSAL

Date: _____
RFP No.: _____

Company Name: _____

Address: _____

TIN: _____

Business Permit No.: _____

PhilGEPS Cert. No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the back portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____.

Open quotations may be submitted, manually or through facsimile or email at the address and contact number indicated below.

Original Signed

Atty. RACHEL ANN KATRINA P. ABAD

Acting Chief, Procurement Office

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item Description	Qty.	Unit of Issue	Approved Budget for the Contract (ABC)	OFFER				
				Price (Inclusive of Tax)		Compliance with Technical Specifications (please check)		Remarks
				Unit Price	Total Price	Yes	No	
Food, Accommodation and Venue for the Faculty and Administrative Development Activity Number of Participants: 49 Including 2 drivers Duration: 2 nights and 3 days Location: Preferably in Nasugbu, Batangas Inclusion: 1) Use of Function Room and conference equipment 2) AM & PM Snacks and Buffet Meals 3) Flowing Coffee and Tea 4) Candy Mints 5) Mineral Water 6) Sound System 7) Wireless Microphones 8) Flip chart and whiteboard 9) LCD Projector 10) Wide Screen 11) Podium 12) Papers, Pencils and Markers 13) High Speed Internet Access	1	lot	445,000.00					

This is to certify that I personally conducted the canvass and that the data herein are true and correct.


NOLI C. DISCAYA, JR.
Canvasser

Mobile No.: Mobile No.: 0933-8649377 (sun)
Email Add.: ncdiscaya@plm.edu.ph

Payment Terms: _____

Delivery Period: _____

(Signature over Printed Name)

Tel. No.: _____

Mobile No.: _____

E-Mail: _____

Gen. Luna cor. Muralla Sts., Intramuros, Manila
Telefax No. (02)528-4592, Email add: procurement@plm.edu.ph