



**PAMANTASAN NG LUNGSOD NG MAYNILA**  
(University of the City of Manila)  
Intramuros, Manila

**REQUEST FOR PRICE QUOTATION**

Date: \_\_\_\_\_

RFP No.: \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**TIN:** \_\_\_\_\_

**Business Permit No.:** \_\_\_\_\_

**PhilGEPS Cert. No.:** \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the back portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than \_\_\_\_\_.

Open quotations may be submitted, manually or through facsimile or email at the address and contact number indicated below.

Original Signed

**Atty. MAY ANGELI M. ESTOLAS**

*Acting Chief, Procurement Office*

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item Description	Qty.	Unit of Issue	Approved Budget for the Contract (ABC)	OFFER				
				Price (Inclusive of Tax)		Compliance with Technical Specifications (please check)		Remarks
				Unit Price	Total Price	Yes	No	
Envelope, mailing with letterhead	3041	pc.	3,831.66					
Flyleaf	650	sheet	6,500.00					
Catalog Card 3" x 5" plastic jacket	2000	pc.	24,000.00					
Catalog Card 3" x 5" yellow w/ hole	2000	pc.	5,900.00					
Borrower's Card/lib card (beige)	500	pc.	1,515.00					
Borrower's Card/lib card (blue)	1500	pc.	4,500.00					
Borrower's Card/lib card (yellow)	1000	pc.	3,000.00					
Book Pocket	4000	pc.	40,000.00					
Total			89,246.66					

This is to certify that I personally conducted the canvass and that the data herein are true and correct.

**NOLI C. DISCAYA, JR.**

*Canvasser*

Mobile No.: Mobile No.: 0925-7305799 (sun)

Email Add.: [ncdiscaya@plm.edu.ph](mailto:ncdiscaya@plm.edu.ph)

Payment Terms: \_\_\_\_\_

Delivery Period: \_\_\_\_\_

**(Signature over Printed Name)**

**Tel. No.:** \_\_\_\_\_

**Mobile No.:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**Gen. Luna cor. Muralla Sts., Intramuros, Manila**

**Telefax No. (02)528-4592, Email add: [procurement@plm.edu.ph](mailto:procurement@plm.edu.ph)**