



PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila

REQUEST FOR QUOTATION

Date: _____
RFP No.: 030519-117

Name of the Company: _____
Address: _____
Business Permit No.: _____
TIN No.: _____
PhilGEPS Reg. No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the back portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____.

Open quotations may be submitted, manually or through facsimile or email at the address and contact number indicated below.

(Sgd.)
ATTY. MAY ANGELI M. ESTOLAS
Acting Chief, Procurement Office

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item Description	QTY	Approved Budget for the Contract (ABC)	OFFER					
			Price			Compliance with Technical Specifications (please check)		Remarks
			QTY	Unit Price	Total Price	Yes	No	
1 Lot - Replacement of Dilapidated Flush and Steel Door at Gusaling Atienza								
1 Ordinary Portland Cement (40kg/bag)	50 bags	15,000.00						
2 Sand (Bistay) 20kg/bag	250 bags	10,000.00						
3 Assorted Nails	3 kgs.	300.00						
4 ¼" marine plywood	5 pcs.	2,500.00						
5 Concrete Neutralizer	2 liters	300.00						
6 Sand paper #100	20 m.	1,300.00						
7 Masonry putty	1 tin	1,160.00						
8 Flat Latex	2 tins	4,400.00						
9 Elastomeric waterproofing paint (neutral gray/china white)	4 gals	3,000.00						
10 Semi gloss latex biofresh (satin white)	4 gals	3,000.00						
11 Semi gloss latex biofresh (lots of caramel)	2 gals	1,500.00						
12 Paint Brush 1"	3 pcs	60.00						
13 Paint Brush 2"	3 pcs	120.00						
14 Baby roller cloth	3 pcs	120.00						

15	Estopa round small	20 kgs	1,300.00						
16	Empty sacks	50 pcs	1,000.00						
17	Flush door 90 x 210 (heavy duty) Pre-Painted with 2 x 6 door jamb with paint finish	3 set	30,000.00						
18	Flush Door 100 x 210 (heavy duty) Pre-Painted with 2 x 6 door jam with paint finish	6 set	60,000.00						
19	Flush Door 80 x 210 (heavy duty) Pre-Painted with 2 x 6 door jam with paint finish	3 set	30,000.00						
20	Flush Double door 162 x 210 (heavy duty) Pre-Painted with 2 x 6 door jam with paint finish	1 set	16,000.00						
21	Steel door (half louver) 2 hr fire rating includes door jamb (with paint finish)	3 set	54,000.00						
22	Steel door (plain) (90 x 210) 2 hr fire rating (with paint finish)	1 set	15,000.00						
23	Door Hinges 3-1/2" x 3-1/2" (for Flush door)	54 set	16,200.00						
24	Door Hinges 4" x 4" (for Flush door)	14 set	5,600.00						
25	Door Hinges 4" x 4" (heavy duty) for steel door	6 set	3,000.00						
26	Door Knob Lever type (heavy duty)	9 sets	9,000.00						
27	Door Knob round (heavy duty) (for comfort room)	4 sets	2,800.00						
28	Door Knob round (heavy duty) (for flush door)	32 sets	22,400.00						
29	Door Knob round (heavy duty) (for steel door)	4 sets	6,000.00						
30	Foot bolt 6" (heavy duty)	1 set	500.00						
31	Dead bolt lock (single cylinder deadbolt) (heavy duty)	13 sets	10,400.00						
32	Door closer 8" (Heavy duty)	10 sets	18,000.00						
	PR # 02-28-05								
	Total Amount, PHP		343,960.00						
	Terms of Payment:								
	Delivery Period:								

This is to certify that I personally conducted the canvass and that the data herein are true and correct.

SGD.

LORENZO S. DE VERA

Canvasser

(Signature over Printed Name)

Landline: _____

Mobile No.: _____

E-Mail: _____

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.

2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
4. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subject to deduction of applicable Government Tax. PLM is a Government Institution, as such it is mandated to withhold taxes and issue the corresponding BIR certification (BIR Form #2306, 2307). Computations and rates are as follows:

a. For VAT Registered

(PHP10,000.00 and below)

	FINAL VAT	EWT	TOTAL
GOODS	5%	0%	5%
SERVICES	5%	0%	5%

(Above PHP10,000.00)

	FINAL VAT	EWT	TOTAL
GOODS	5%	1%	6%
SERVICES	5%	2%	7%

b. For NON-VAT Registered

(PHP10,000.00 and below)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	0%	3%
SERVICES	3%	0%	3%

(Above PHP10,000.00)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	1%	4%
SERVICES	3%	2%	5%

5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of the Contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they signed or initiated by you or any of your duly authorized representative/s.
8. The item/s shall be delivered within _____ working days from the receipt of the approved Purchase Order (PO).
9. PLM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to the one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. PLM shall rescind the contract once the cumulated amount of liquidated damages reached ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.