



PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila

REQUEST FOR QUOTATION

Date: _____
RFP No.: 070419-274

Name of the Company: _____
Address: _____
Business Permit No.: _____
TIN No.: _____
PhilGEPS Reg. No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the back portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____.

Open quotations may be submitted, manually or through facsimile or email at the address and contact number indicated below.


ATTY. MAY ANGELI M. ESTOLAS
Acting Chief, Procurement Office

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item Description		QTY	Approved Budget for the Contract (ABC)	OFFER					
				Price			Compliance with Technical Specifications (please check)		Remarks
				QTY	Unit Price	Total Price	Yes	No	
Food Provision for the College of Medicine Faculty Development Seminar Workshop on July 17 and 18, 2019									
	<u>July 17, 2018</u>								
1	AM Snacks – Special Ensaymada	60 pax	6,000.00						
2	Lunch – Grilled Blue Marlin with Lemon Sauce, Spicy Beef Caldereta, Sotanghon con Canton, Fresh Lumpiang Ubod, Steamed Rice and Fruit Salad	60 pax	24,000.00						
3	PM Snacks – Banana Cake	60 pax	6,000.00						
	<u>July 18, 2018</u>								
4	AM Snacks – Chicken pie	60 pax	6,000.00						
5	Lunch – Beef Onion with Oyster Sauce, Breaded Chicken withg Teriyaki Sauce, Chinese Canton, Chopsuey, Fruit Tropicana Salad and Steamed Rice	60 pax	24,000.00						
6	PM Snacks – Sapin-Sapin	60 pax	6,000.00						
	<u>Inclusions:</u> Buffet Table with centerpiece, tables								

	and chairs with set cover, Iced tea, Mineral water and service of uniformed waiters.								
	PR# -101-2019-07-02-01								
	Total Amount, PHP		72,000.00						
	Terms of Payment:								
	Delivery Period:								

This is to certify that I personally conducted the canvass and that the data herein are true and



LORENZO S. DE VERA
Canvasser

(Signature over Printed Name)

Landline: _____
Mobile No.: _____
E-Mail: _____

TERMS AND CONDITIONS:

- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any or all the items.
- Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
- Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subject to deduction of applicable Government Tax. PLM is a Government Institution, as such it is mandated to withhold taxes and issue the corresponding BIR certification (BIR Form #2306, 2307). Computations and rates are as follows:

a. For VAT Registered

(PHP10,000.00 and below)

	FINAL VAT	EWT	TOTAL
GOODS	5%	0%	5%
SERVICES	5%	0%	5%

(Above PHP10,000.00)

	FINAL VAT	EWT	TOTAL
GOODS	5%	1%	6%
SERVICES	5%	2%	7%

b. For NON-VAT Registered

(PHP10,000.00 and below)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	0%	3%
SERVICES	3%	0%	3%

(Above PHP10,000.00)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	1%	4%
SERVICES	3%	2%	5%

- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of the Contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.