



PAMANTASAN NG LUNGSOD NG MAYNILA

(University of the City of Manila)

Intramuros, Manila

**Board of Regents
Office of the Secretary**

88-00-086

Special Meeting

Board of Regents

PLM Regents' Lounge

04 April 2013

Board Resolution No. 3560

"The Board **RESOLVES**, as it hereby **RESOLVES**, that the **University Calendar for School Year 2013-2014**, as approved by the University Council during its 145th Regular Meeting held on 03 April 2013, as shown in Annex 2.3 be **CONFIRMED/APPROVED**, as the same is hereby **CONFIRMED/APPROVED**."

(Annex 2.3 of the Special Meeting is an integral part of this Resolution).


JUSTO P. TORRES, JR.

Chairman


RENATO G. DELA CRUZ
Member



JESUS B. TRINOS, JR.
Member


GEMMA G. CRUZ-ARANETA
Member

* ALICIA RISOS-VIDAL
Member

* PONCIANO A. MENGUITO
Ex-Officio Member

Attested/Certified by:


ANCHELA Y. UY-BIAG
University and Board Secretary

Copy Furnished:

The Acting President
The Executive Vice-President
The Vice-President for Academic Affairs
The Vice-President for Finance and Planning

The University Registrar
Ex-Officio Secretary, University Council
File

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Note: * Not present during the Special Meeting of the Board dated 04 April 2013



	First Semester June 3, 2013 – October 5, 2013	Second Semester November 4, 2013 – March 22, 2014	Summer April 7, 2014 – May 17, 2014
REGISTRATION PERIOD ¹	June 3 (M) – June 7 (F), 2013	November 4 (M) – November 8 (F), 2013	April 7 (M) – April 10 (Th), 2014
Late Registration	May 9 (Th) – May 25 (S), 2013	October 21 (M) – October 30 (W), 2013	March 31 (M) – April 2 (W), 2014
START OF CLASSES	May 27 (M) – June 1 (S), 2013	November 4 (M) – November 8 (F), 2013	April 7 (M) – April 10 (Th), 2014
Add-Drop Period ²	June 3 (M), 2013	November 4 (M), 2013	April 7 (M), 2014
University 48 th Foundation Anniversary	June 3 (M) – June 7 (F), 2013	November 4 (M) – November 8 (F), 2013	April 7 (M) – April 10 (Th), 2014
Araw ng Maynila	June 19 (W), 2013	-	-
Christmas Vacation	June 24 (M), 2013	-	-
Resumption of classes after the Christmas vacation	-	December 19 (Th), 2013 - January 5 (Su), 2014	-
Release of Temporary Class List and Report of Grades	-	January 6 (M), 2014	-
Mid-Term Examination	July 22 (M), 2013	January 13 (M), 2014	April 21 (M), 2014
Deadline for Submission of Schedule of Classes for the next school term	August 5 (M) – August 10 (S), 2013	January 20 (M) – January 25 (S), 2014	-
Last Day for Graduating Students to Clear their Deficiencies	September 9 (M), 2013	February 24 (M), 2014	March 3 (M), 2014
Deadline for Filing of Candidacy for Graduation/Academic Honors with the College	August 30 (F), 2013	February 14 (F), 2014	May 2 (F), 2014
	July 5 (F), 2013	December 6 (F), 2013	April 25 (F), 2014
END OF CLASSES	October 5 (S), 2013	March 15 (S), 2014	May 17 (S), 2014
		March 22 (S), 2014	
Final Examinations	September 30 (M) – October 5 (S), 2013	March 10 (M) – March 15 (S), 2014	May 15 (Th) - May 17 (S), 2014
		March 17 (M) – March 22 (S), 2014	
Distribution of Classcards and Encoding of Grades ³	October 7 (M) – October 9 (W), 2013	March 17 (M) – March 19 (W), 2014	May 19 (M) - May 21 (W), 2014
		March 24 (M) – March 26 (W), 2014	
Last Day for Submitting Grades ⁴	October 9 (W), 2013	March 19 (W), 2014	May 23 (F), 2014
		March 26 (W), 2014	
Last Day for College Faculty Meeting to Approve Candidates for Graduation	October 9 (W), 2013	March 21 (F), 2014	May 26 (M), 2014
Last Day for Colleges to Submit Approved List of Candidates for Graduation to the Registrar's Office.	October 11 (F), 2013	March 24 (M), 2014	May 23 (F), 2014
University Council Meeting to Approve Candidates for Graduation	October 23 (W), 2013	April 2 (W), 2014	-
Board of Regents Meeting to Confirm Candidates for Graduation	November 8 (F), 2013	April 4 (F), 2014	-
46 th COMMENCEMENT EXERCISES	-	April 11 (F), 2014.	-

¹ Detailed schedules of enrollment by colleges and/or status shall be set by a separate appropriate administrative issuance.
² Add-Drop should be done within the first week after the start of classes.
³ The deadline for distribution of classcards and encoding of grades shall be seven (7) days from the respective schedules of final examination.
⁴ The submission of grades shall refer to the receipt by the Office of the University Registrar of the *final* Report of Grades.

ANNEX 2.3

Special Board Meeting

APPROVED:

RAVALITO M. GARAYBLAS
Acting University President

4



	First Trimester June 3, 2013 – September 14, 2013	Second Trimester September 23, 2013 – January 18, 2014	Third Trimester January 27, 2014 – May 10, 2014
Application Dates (for new enrollees)	May 13 (M) – May 18 (S), 2013	September 9 (M) – September 14 (S), 2013	January 13 (M) – January 18 (S), 2014
Interview Dates / Registration Period ⁵	May 22 (W) – May 25 (S), 2013	September 18 (W) – September 21 (S), 2013	January 20 (M) – January 25 (S), 2014
Late Registration	May 27 (M) – June 1 (S), 2013	September 23 (M) – September 28 (S), 2013	January 27 (M) – February 8 (S), 2014
START OF CLASSES	June 3 (M), 2013	September 23 (M), 2013	January 27 (M), 2014
Add – Drop Period ⁶	June 3 (M) – June 8 (S), 2013	September 23 (M) – September 28 (S), 2013	January 27 (M) – February 1 (S), 2014
University 48 th Foundation Anniversary	June 19 (W), 2013	-	-
<i>Araw ng Maynila</i>	June 24 (M), 2013	-	-
<i>Christmas Vacation</i>	-	December 19 (Th), 2013 - January 5 (Su), 2014	-
Resumption of Classes after Christmas Vacation	-	January 6 (M), 2014	-
Deadline for Graduating Students to File Candidacy for Graduation for the Current Term	June 21 (F), 2013	October 11 (F), 2013	February 14 (F), 2014
END OF CLASSES	September 14 (S), 2013	January 18 (S), 2014	May 10 (S), 2014
Submission of Tentative List of Candidates for Graduation to the Registrar's Office	July 5 (F), 2013	October 25 (F), 2013	February 28 (F), 2014
Final Examinations	September 9 (M) – September 14 (S), 2013	January 13 (M) – January 18 (S), 2014	May 5 (M) – May 10 (S), 2014
Last Day for Graduate School to Submit Approved List of Candidates for Graduation to the Registrar's Office	September 20 (F), 2013	January 24 (F), 2014	May 16 (F), 2014
University Council Meeting to Approve Candidates for Graduation	-	April 2 (W), 2014	-
Board of Regents Meeting to Confirm Candidates for Graduation	-	April 4 (F), 2014	-
46 th COMMENCEMENT EXERCISES	-	April 11 (F), 2014	-

⁵ Detailed schedules of enrollment by activities (e.g. interview, qualifying examination) level and/or status may be set by the respective dean/s of the Graduate School/s.
⁶ Add-Drop should be done within the first two (2) class meetings only.

APPROVED:

RAFAELITO M. GARAYBLAS
Acting University President

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**SUMMARY OF THE NUMBER OF CLASS DAYS
 ACADEMIC CALENDAR FOR AY 2013 - 2014**

FIRST SEMESTER

Class Days: June 3, 2013 - October 5, 2013

Final Examination Week: September 30, 2013 - October 5, 2013

	M	T	W	Th	F	S
June	4	4	3	4	4	4
July	5	5	5	4	4	4
August	3	4	3	5	5	5
September	5	4	4	4	4	4
October	1	1	1	1	1	1
Total	18	18	16	18	18	18

MTh : 36 school days x 1.5 class hours = 54.0 hours

TF : 36 school days x 1.5 class hours = 54.0 hours

WS : 34 school days x 1.5 class hours = 51.0 hours

106

SECOND SEMESTER

Class Days: November 4, 2013 - March 22, 2014

Final Examination Week: March 17, 2014 - March 22, 2014

	M	T	W	Th	F	S
November	4	4	4	4	4	3
December	3	3	3	2	2	2
January	4	4	4	4	4	3
February	4	3	4	4	4	3
March	3	3	3	3	3	4
Total	18	17	18	17	17	15

MTh : 35 school days x 1.5 class hours = 52.5 hours

TF : 34 school days x 1.5 class hours = 51.0 hours

WS : 33 school days x 1.5 class hours = 49.5 hours

102

SUMMER

Class Days: April 7, 2014 - May 17, 2014

Final Examination Week: May 12, 2014 - May 17, 2014

	M	T	W	Th	F	S
April	4	4	3	2	2	3
May	2	2	2	2	3	3
Total	6	6	5	4	5	6

MWF : 16 school days x 3.0 class hours = 48.0 hours

32 TTThS : 16 school days x 3.0 class hours = 48.0 hours

ANNEX 2.3
Special Board Meeting

APR 04 2014

Legal/Regular/Special Holidays : June 12, August 21 & 26, November 1, 2 & 30, December 25, 30 & 31
 January 1, February 25, April 9, 17 & 18 and May 1



PAMANTASAN NG LUNGSOD NG MAYNILA
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**SUMMARY OF THE NUMBER OF CLASS DAYS
ACADEMIC CALENDAR FOR AY 2013 - 2014**

FIRST TRIMESTER

Class Days: June 3, 2013 - September 14, 2013

	M	T	W	Th	F	S	
June	4	4	3	4	4	4	M 14 class days x 3.5 class hours = 49.0 hours
July	5	5	5	4	4	4	T 15 class days x 3.5 class hours = 52.5 hours
August	3	4	3	5	5	5	W 13 class days x 3.5 class hours = 45.5 hours
September	2	2	2	2	2	2	Th 15 class days x 3.5 class hours = 52.5 hours
Total	14	15	13	15	15	15	F 15 class days x 3.5 class hours = 52.5 hours S 15 class days x 3.5 class hours = 52.5 hours

SECOND TRIMESTER

Class Days: September 23, 2013 - January 18, 2014

	M	T	W	Th	F	S	
September	2	1	1	1	1	1	M 15 class days x 3.5 class hours = 52.5 hours
October	4	5	5	5	4	4	T 15 class days x 3.5 class hours = 52.5 hours
November	4	4	4	4	4	3	W 15 class days x 3.5 class hours = 52.5 hours
December	3	3	3	2	2	2	Th 14 class days x 3.5 class hours = 49.0 hours
January	2	2	2	2	2	2	F 13 class days x 3.5 class hours = 45.5 hours
Total	15	15	15	14	13	12	S 12 class days x 3.5 class hours = 42.0 hours

THIRD TRIMESTER

Class Days: January 27, 2014 - May 10, 2014

	M	T	W	Th	F	S	
January	1	1	1	1	1	0	M 15 class days x 3.5 class hours = 52.5 hours
February	4	3	4	4	4	4	T 14 class days x 3.5 class hours = 49.0 hours
March	5	4	4	4	4	5	W 14 class days x 3.5 class hours = 49.0 hours
April	4	5	4	3	3	4	Th 13 class days x 3.5 class hours = 45.5 hours
May	1	1	1	1	2	2	F 14 class days x 3.5 class hours = 49.0 hours
Total	15	14	14	13	14	15	S 15 class days x 3.5 class hours = 52.5 hours

ANNEX 2.3
Special Board Meeting

APR 04 2013

PAGE 6 OF 7

Legal/Regular/Special Holidays : June 12, August 21 & 26, November 1, 2 & 30, December 25, 30 & 31
January 1, February 25, April 9, 17 & 18 and May 1



PAMANTASAN NG LUNGSOD NG MAYNILA
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COLLEGIATE CALENDAR FOR AY 2013 - 2014

JUNE 2013						
S	M	T	W	Th	F	S
						1
1	2	3	4	5	6	7
2	8	9	10	11	12	13
3	14	15	16	17	18	19
4	20	21	22	23	24	25
	26	27	28	29	30	

JULY 2013						
S	M	T	W	Th	F	S
		1	2	3	4	5
5	6	7	8	9	10	11
6	12	13	14	15	16	17
7	18	19	20	21	22	23
8	24	25	26	27	28	29
9	30	31				

AUGUST 2013						
S	M	T	W	Th	F	S
				1	2	3
10	4	5	6	7	8	9
11	10	11	12	13	14	15
12	16	17	18	19	20	21
13	22	23	24	25	26	27
	28	29	30	31		

SEPTEMBER 2013						
S	M	T	W	Th	F	S
						1
14	2	3	4	5	6	7
15	8	9	10	11	12	13
16	14	15	16	17	18	19
17	20	21	22	23	24	25
18	26	27	28	29	30	

OCTOBER 2013						
S	M	T	W	Th	F	S
			1	2	3	4
18	5	6	7	8	9	10
	11	12	13	14	15	16
	17	18	19	20	21	22
	23	24	25	26	27	28
	29	30	31			

NOVEMBER 2013						
S	M	T	W	Th	F	S
					1	2
1	3	4	5	6	7	8
2	9	10	11	12	13	14
3	15	16	17	18	19	20
4	21	22	23	24	25	26
	27	28	29	30		

First Semester June 03, 2013 - October 5, 2013 = 18 weeks

Semestral Break October 6, 2013 - October 20, 2013 = 15 days

Second Semester November 4, 2013 - March 22, 2014 = 18 weeks

Christmas Vacation December 19, 2013 - January 5, 2014 = 18 days

Classes Resume January 6, 2014

Semestral Break March 24, 2014 - April 6, 2014 = 14 days

Summer Classes April 7, 2014 - May 17, 2014 = 6 weeks

Summer Break May 18, 2014 - June 1, 2014 = 15 days

June 2013
12 Independence Day (Regular Holiday)

August 2013
21 Ninoy Aquino Day (Special Non-Working Day)
26 National Heroes Day (Regular Holiday)

November 2013
01 All Saints Day (Special Non-Working Day)
02 Additional Special (Non-Working Day)
30 Bonifacio Day (Regular Holiday)

December 2013
25 Christmas Day (Regular Holiday)
30 Rizal (Regular Holiday)
31 Last Day of the Year (Special Non-Working Day)

January 2014
01 New Year's Day (Regular Holiday)

February 2014
25 EDSA Day (Regular Holiday)

April 2014
09 Araw ng Kagitingan (Regular Holiday)
17 Maundy Thursday (Regular Holiday)
18 Good Friday (Regular Holiday)

May 2014
01 Labor Day (Regular Holiday)

DECEMBER 2013						
S	M	T	W	Th	F	S
						1
5	2	3	4	5	6	7
6	8	9	10	11	12	13
7	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

JANUARY 2014						
S	M	T	W	Th	F	S
				1	2	3
8	4	5	6	7	8	9
9	10	11	12	13	14	15
10	16	17	18	19	20	21
11	22	23	24	25	26	27
	28	29	30	31		

FEBRUARY 2014						
S	M	T	W	Th	F	S
						1
12	2	3	4	5	6	7
13	8	9	10	11	12	13
14	14	15	16	17	18	19
15	20	21	22	23	24	25
	26	27	28	29	30	

MARCH 2014						
S	M	T	W	Th	F	S
						1
16	2	3	4	5	6	7
17	8	9	10	11	12	13
18	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

APRIL 2014						
S	M	T	W	Th	F	S
			1	2	3	4
1	5	6	7	8	9	10
2	11	12	13	14	15	16
3	17	18	19	20	21	22
4	23	24	25	26	27	28
	29	30				

MAY 2014						
S	M	T	W	Th	F	S
				1	2	3
5	4	5	6	7	8	9
6	10	11	12	13	14	15
	16	17	18	19	20	21
	22	23	24	25	26	27
	28	29	30	31		