



PAMANTASAN NG LUNGSOD NG MAYNILA  
(University of the City of Manila)  
Intramuros, Manila

**NOTICE OF VACANT ADMINISTRATIVE POSITIONS**

POSITION	SG	ITEM NO. (Budget Year 2017)	QUALIFICATIONS			
			EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Attorney V	25	923	Bachelor of Laws	3 years of relevant experience	16 hours of relevant training	RA1080
Attorney IV	23	430	Bachelor of Laws	2 years of relevant experience	8 hours of relevant training	RA 1080
Attorney III	21	431	Bachelor of Laws	1 year of relevant experience	4 hours of relevant training	RA 1080
Attorney I	16	924	Bachelor of Laws	None required	None required	RA 1080
Senior Administrative Assistant I	13	629	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	3 years of relevant experience	16 hours of relevant training	Career Service (Sub-professional)/ First Level Eligibility
Research Analyst I	11	925, 926, 927	Bachelor's degree	None required	None required	Career Service (Professional)/ Second Level Eligibility
Administrative Assistant I	7	640, 698	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Career Service (Sub-professional)/ First Level Eligibility